

Child's Name: (First) _____ (Last) _____ M ___ F ___
 Date of birth ___/___/_____ (**requirement for admission:** 2 years of age by 9/1/18, and potty-trained)
 Primary Email _____ Child's primary address _____
 City _____ Zip _____ Resides with both parents ___ Father ___ Mother ___ Shared Custody ___
 Father's Name: _____ Home # _____ Cell # _____
 Employer _____ Work # _____
 Mother's Name: _____ Home # _____ Cell # _____
 Employer _____ Work # _____
 Are you a Church Member at Hephatha? Yes ___ No ___ If not, name of Congregation: _____
 Has your child been baptized? Yes ___ No ___ If so, where? _____
 Is your child currently attending another ECE Program? Yes ___ No ___ If yes, where? _____
 *** (If "yes", the Confidential Recommendation Form from your enrollment folder must be completed and returned to Hephatha via fax, email or mail by your child's current or previous program. The admissions process is not complete without receipt of the Confidential Recommendation Form.) ***
 Please list siblings of the applicant: Name _____ Age _____ Grade _____ Current School _____
 Name _____ Age _____ Grade _____ Current School _____
 How did you hear about Hephatha? Internet ___ Event ___ Drive by ___ Referred by: _____

Transitional Kindergarten/TK (born between Sept. 2nd and Dec. 31st, 2013)

- _____ Mon.-Fri., **8:45AM-12:30PM**: 10 payments of \$446, 2 payments of \$2,185 or 1 payment of \$4,370
- _____ Mon.-Fri., **7AM-12:30PM**: 10 payments of \$610, 2 payments of \$2,989, or 1 payment of \$5,978
- _____ Mon.-Fri., **8:45AM-3PM**: 10 payments of \$668, 2 payments of \$3,273, or 1 payment of \$6,546
- _____ Mon.-Fri., **7AM-6PM** 10 payments of \$762, 2 payments of \$3,734, or 1 payment of \$7,468

Half Day Programs: 8:45AM-12:30PM

- _____ Mon.-Fri.: 10 payments of \$446, 2 payments of \$2,185, or 1 payment of \$4,370
- _____ Mon./Weds./Fri.: 10 payments of \$354, 2 payments of \$1,735, or 1 payment of \$3,470
- _____ Tues./Thurs.: 10 payments of \$270, 2 payments of \$1,323, or 1 payment of \$2,646

Half Day Programs: 7AM-12:30PM

- _____ Mon.-Fri.: 10 payments of \$610, 2 payments of \$2,989, or 1 payment of \$5,978
- _____ Mon./Weds./Fri.: 10 payments of \$434, 2 payments of \$2,127, or 1 payment of \$4,254
- _____ Tues./Thurs.: 10 payments of \$340, 2 payments of \$1,666, or 1 payment of \$3,332

Part Day Programs: 8:45AM-3PM (Rollee-Pollee required for these programs)

- _____ Mon.-Fri.: 10 payments of \$668, 2 payments of \$3,273, or 1 payment of \$6,546
- _____ Mon./Weds./Fri.: 10 payments of \$458, 2 payments of \$2,244, or 1 payment of \$4,488
- _____ Tues./Thurs.: 10 payments of \$360, 2 payments of \$1,764, or 1 payment of \$3,528

Full Day Programs: 7AM-6PM (Rollee-Pollee required for these programs)

- _____ Mon.-Fri.: 10 payments of \$762, 2 payments of \$3,734, or 1 payment of \$7,468
- _____ Mon./Weds./Fri.: 10 payments of \$567, 2 payments of \$2,779, or 1 payment of \$5,558
- _____ Tues./Thurs.: 10 payments of \$438, 2 payments of \$2,146, or 1 payment of \$4,292

OTHER FEES:

- _____ **Registration Fee** (non-refundable/non-transferrable): \$225 per child.
- _____ **Program Change Fee:** ** \$50 per child after July 20, 2018 / \$100 per child after August 10, 2018 **
 ** Program changes will be reviewed to ensure that Hephatha can accommodate your request. If your program change adds additional days to your child(ren)'s schedule, no change fee will be applied. **
- _____ **Rollee Pollee Bedding Fee:** \$30 for all students in a 8:45AM-3PM or 7AM-6PM program.
- _____ **Credit Card Service Fee:** There is a credit card service fee of 3% of the total amount charged.

Please complete the following, so that we can get to know your child better! This information will be used to place your child in to the most appropriate learning environment.

Please describe your child's previous school experiences (if applicable). Please include the name of the school, and make sure they complete and return to us via fax or mail the "Confidential Recommendation Form": _____

Has your child had any opportunities for social interaction with other children (i.e. playdates, mommy and me classes, Sunday School, etc.). Please list as many as are applicable: _____

Have/has any aspects of your child's behavior, development, speech, hearing or health concern you, your child's current teacher, or your child's Pediatrician? If yes, please describe: _____

Has your child ever been evaluated or referred for any early intervention services (such as occupation therapy, speech therapy, behavioral therapy, physical therapy, or psychological therapy)? If so, please describe the outcome here, and attach your child's IEP or any other applicable information: _____

Has your child ever received early intervention services (such as occupational therapy, speech therapy, behavioral therapy or physical therapy, or psychological therapy, including those provided by a regional center, local school district or private practice? Are they currently receiving any of these services? If yes, please explain: _____

Is your child fully immunized? Yes No

*Please be aware that with the passing of California State Law (SB-277), as of January, 2016, Hephatha will no longer be able to accept unimmunized children in to our program **unless it is for medical reasons.** If your child is unimmunized or behind on immunizations for medical reasons, a copy of the current medical immunization exemption form must be provided to complete the admissions process, so please be prepared to provide this documentation prior to final acceptance into the Early Childhood program.*

Please describe any accommodations your child might need while attending preschool (i.e. health issues, allergies, social-emotional needs, or physical restrictions): _____

Have there been, or will there be in the near future, any significant family changes that your child will be adjusting to (i.e. new siblings, moving, a new home, a death in the family, new marriages or separations/divorces)? _____

Do you have any additional comments or concerns that you would like to share with us (your child's teacher, the Director, or the Resource Specialist)? _____

FINANCIAL COMMITMENT FORM

1. I have completed this application and to the best of my knowledge, all information given is correct. In submitting this registration, I agree to abide by the rules and regulations of Hephatha Lutheran School (including paying tuition and all fees on time).
2. **TUITION FEE (NON-REFUNDABLE/NON-TRANSFERRABLE)** Tuition can be paid on an annual or bi-annual basis, or in 10 monthly payments. Families who pay tuition on an annual or bi-annual basis receive a discount. On the 10 month plan, the first tuition payment is due May 29, 2018 (Paper Day), payment two (2) is due September 1, 2018, and each month thereafter, ending with the May 1, 2019 payment. Tuition is due whether the child is present in school or not. Tuition is based on an academic school year (late Aug. 2018 - early June 2019), and holidays and breaks are pro-rated in to the tuition.
3. There will be a late fee charge of \$25 if the tuition payment is not received within the 10 day grace period. If an account becomes sixty (60) days overdue, the School Board of Hephatha Lutheran Church may consider dismissing the student(s).
4. 30 days' notice is required from a Parent/Guardian when leaving or making a change in an ECE program, *for any reason*. **Tuition is non-refundable/non-transferrable**. There is a \$50 per child fee to make a change in an ECE program after July 20, 2018 and a \$75 per child fee to make a change after August 10, 2018.

The following discount(s) apply to me: (Check all that apply)

1. Bi-annual/Annual payment discount (already included in the listed tuition)
2. Sibling discount (10%)
3. Church member discount (15%, must have Church Member signature card)

Our payment preference is: (Check one of the following)

1. **Payment in full** is due on *ECE Paper Day: Tuesday, May 29, 2018.
2. **Bi-Annual** Payments: the first payment is due on *ECE Paper Day: Tuesday, May 29, 2018, and the second payment is due on January 1, 2019.
3. **Ten Monthly Payments**: The first payment is due on *ECE Paper Day: Tuesday, May 29, 2018, and monthly payments resume September 1, 2018 through May 1, 2019.
4. There is a \$25 service fee on all returned checks. After the second instance of an NSF check, your account will automatically convert to a "cash or credit card only" status.

*ECE Paper Day is a day designed for you to stop by any time between 8:00AM and 7PM with your **completed** paperwork to pay your first tuition payment for the 2018 - 2019 school year. All of the paperwork is made available to you via download from our website at www.hephatha.net/school/, under "Admissions".

I hereby certify that the information on this application is accurate and complete and I understand that submitting incorrect or incomplete information may result in my child's non-acceptance or dismissal from the Program.

Signed: _____ **Printed Name:** _____ **Date:** _____

DATE REGISTRATION RECEIVED _____ AMOUNT _____ CHECK# _____ CASH _____ CREDIT CARD _____