



Early Childhood Education
Registration:
2017 - 2018



Child's Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Date of birth \_\_\_/\_\_\_/\_\_\_\_\_ M \_\_\_ F \_\_\_

REQUIREMENT FOR ADMISSION: 2 years of age by 9/1/17, and potty-trained

Primary Email (please print clearly) \_\_\_\_\_

Child's primary address \_\_\_\_\_

City \_\_\_\_\_

Zip \_\_\_\_\_ Resides with both parents \_\_\_ Father \_\_\_ Mother \_\_\_ Shared Custody \_\_\_

Father's Name: \_\_\_\_\_ Home # \_\_\_\_\_ Cell # \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Home # \_\_\_\_\_ Cell # \_\_\_\_\_

Employer \_\_\_\_\_ Work # \_\_\_\_\_

Are you a Church Member at Hephatha? Yes \_\_\_ No \_\_\_ If not, name of Congregation: \_\_\_\_\_

Has your child been baptized? Yes \_\_\_ No \_\_\_ If so, where? \_\_\_\_\_

Is your child currently attending another ECE Program? Yes \_\_\_ No \_\_\_

If yes, where? \_\_\_\_\_ (If "yes", the Confidential Recommendation Form must be

completed by your child's current and /or previous program(s) and faxed, emailed or mailed back to Hephatha. The admissions process is not complete without receipt of the Confidential Recommendation Form. You can find this form in your enrollment folder, or on our website.)

Please list any health problems or concerns \_\_\_\_\_

Please list the siblings of the applicant:

Table with 4 columns: Name, Age, Grade, Current School. Two rows of blank lines for data entry.

How did you hear about Hephatha? \_\_\_ Referral \_\_\_ Internet \_\_\_ Event \_\_\_ Drive By

Referred by: \_\_\_\_\_



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**REQUIREMENT FOR ADMISSION:** 2 years of age by 9/1/17, and potty-trained

**PROGRAM OPTIONS.** Please select 1st *and* 2nd choices:

**Transitional Kindergarten (born between Sept. 2<sup>nd</sup> and Dec. 31<sup>st</sup>, 2012)**

\_\_\_\_\_ Mon.-Fri., **8:45AM-12:30PM:** ...10 payments of \$428, 2 payments of \$2,097 or 1 payment of \$4,194

**Extended day options:** (*Rollee-Pollee required for the 8:45am - 3pm and 7am - 6pm programs*)

\_\_\_\_\_ Mon.-Fri., **7AM-12:30PM:**.....10 payments of \$586, 2 payments of \$2,871, or 1 payment of \$5,742

\_\_\_\_\_ Mon.-Fri., **8:45AM-3PM:**.....10 payments of \$642, 2 payments of \$3,146, or 1 payment of \$6,292

\_\_\_\_\_ Mon.-Fri., **7AM-6PM:**.....10 payments of \$732, 2 payments of \$3,587, or 1 payment of \$7,174

**Half Day Programs: 8:45AM-12:30PM**

\_\_\_\_\_ Mon.-Fri.: .....10 payments of \$428, 2 payments of \$2,097, or 1 payment of \$4,194

\_\_\_\_\_ Mon./Weds./Fri.:...10 payments of \$340, 2 payments of \$1,666, or 1 payment of \$3,332

\_\_\_\_\_ Tues./Thurs.:.....10 payments of \$260, 2 payments of \$1,274, or 1 payment of \$2,578

**Half Day Programs: 7AM-12:30PM**

\_\_\_\_\_ Mon.-Fri.: .....10 payments of \$586, 2 payments of \$2,871, or 1 payment of \$5,742

\_\_\_\_\_ Mon./Weds./Fri.:...10 payments of \$418, 2 payments of \$2,048, or 1 payment of \$4,096

\_\_\_\_\_ Tues./Thurs.:.....10 payments of \$326, 2 payments of \$1,598, or 1 payment of \$3,196

**Part Day Programs: 8:45AM-3PM** (*Rollee-Pollee required for these programs*)

\_\_\_\_\_ Mon.-Fri.: .....10 payments of \$642, 2 payments of \$3,146, or 1 payment of \$6,292

\_\_\_\_\_ Mon./Weds./Fri.:...10 payments of \$441, 2 payments of \$2,161, or 1 payment of \$4,322

\_\_\_\_\_ Tues./Thurs.:.....10 payments of \$346, 2 payments of \$1,695, or 1 payment of \$3,390

**Full Day Programs: 7AM-6PM** (*Rollee-Pollee required for these programs*)

\_\_\_\_\_ Mon.-Fri.: .....10 payments of \$732, 2 payments of \$3,587, or 1 payment of \$7,174

\_\_\_\_\_ Mon./Weds./Fri.:...10 payments of \$545, 2 payments of \$2,671, or 1 payment of \$5,342

\_\_\_\_\_ Tues./Thurs.:.....10 payments of \$421, 2 payments of \$2,063, or 1 payment of \$4,126

**OTHER FEES:**

\_\_\_\_\_ **Registration Fee** (*non-refundable/non-transferrable*): \$175.00 per child.

\_\_\_\_\_ **Program Change Fee:** \$50.00 per child, after August 11, 2017.

\_\_\_\_\_ **Snack Fee** (*non-refundable/non-transferrable*):\$200 per child, which covers snacks for the school year, OR, bring snack for your child's class twice per month.

\_\_\_\_\_ **Rollee Pollee Bedding Fee:** \$30 for all students in a 8:45AM-3PM or 7AM-6PM program.

\_\_\_\_\_ **Credit Card Service Fee:** There is a credit card service fee of 3% of the total amount charged.



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Please complete the following, so that we can get to know your child better! This information will be used to place your child in to the most appropriate learning environment.

Please describe your child's previous school experiences (if applicable). Please include the name of the school, and make sure they complete and return to us via fax or mail the "Confidential Recommendation Form":

Has your child had any opportunities for social interaction with other children (i.e. playdates, mommy and me classes, Sunday School, etc.). Please list as many as are applicable:

Have/has any aspects of your child's behavior, development, speech, hearing or health concern you, your child's current teacher, or your child's Pediatrician? If yes, please describe:

Has your child ever been evaluated or referred for any early intervention services (such as occupation therapy, speech therapy, behavioral therapy, physical therapy, or psychological therapy)? If so, please describe the outcome here, and attach your child's IEP or any other applicable information:

Has your child ever received early intervention services (such as occupational therapy, speech therapy, behavioral therapy or physical therapy, or psychological therapy, including those provided by a regional center, local school district or private practice? Are they currently receiving any of these services? If yes, please explain:

Is your child fully immunized? Yes No

Please be aware that with the passing of California State Law (SB-277), as of January, 2016, Hephatha will no longer be able to accept unimmunized children in to our program unless it is for medical reasons. If your child is unimmunized or behind on immunizations for medical reasons, a copy of the current medical immunization exemption form must be provided to complete the admissions process, so please be prepared to provide this documentation prior to final acceptance into the Early Childhood program.

Please describe any accommodations your child might need while attending preschool (i.e. health issues, allergies, social-emotional needs, or physical restrictions):

Have there been, or will there be in the near future, any significant family changes that your child will be adjusting to (i.e. new siblings, moving, a new home, a death in the family, new marriages or separations/divorces)?

Do you have any additional comments or concerns that you would like to share with us (your child's teacher, the Director, or the Resource Specialist)?



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FINANCIAL COMMITMENT FORM

- 1. I have completed this application and to the best of my knowledge, all information given is correct. In submitting this registration, I agree to abide by the rules and regulations of Hephatha Lutheran School (including paying tuition and all fees on time).
2. TUITION FEE (NON-REFUNDABLE/NON-TRANSFERRABLE) Tuition can be paid on an annual or bi-annual basis, or in 10 monthly payments. Families who pay tuition on an annual or bi-annual basis receive a discount. On the 10 month plan the first tuition payment is due June 6, 2017 (Paper Day/Night), payment two (2) is due September 1, 2017, and each month thereafter, ending with the May 1, 2018 payment. Tuition is due whether the child is present in school or not. Tuition is based on an academic school year (late Aug. 2017-early June 2018), and holidays and breaks are pro-rated in to the tuition.
3. There will be a late fee charge of \$25.00 if the tuition payment is not received within the 10 day grace period. If an account becomes sixty (60) days overdue, the School Board of Hephatha Lutheran Church may consider dismissing the student(s).
4. 30 days' notice is required from a Parent/Guardian when leaving or making a change in an ECE program, for any reason. Tuition is non-refundable/non-transferrable. There is a \$50.00 per child fee to make a change in an ECE program after August 11, 2017.

The following discount(s) apply to me: (Check all that apply)

- 1. Bi-annual/Annual payment discount (already included in the listed tuition)
2. Sibling discount (10%)
3. Church member discount (15%, must have Church Member signature card)

Our payment preference is: (Check one of the following)

- 1. Payment in full is due on \*ECE Paper Day: June 6, 2017.
2. Bi-Annual Payments: the first payment is due on \*ECE Paper Day: June 6, 2017, and the second payment is due on January 1, 2018.
3. Ten Monthly Payments: The first payment is due on \*ECE Paper Day: June 6, 2017, and monthly payments resume September 1, 2017 through May 1, 2018.
4. There is a \$25.00 service fee on all returned checks. After the second instance of an NSF check, your account will automatically convert to a "cash or credit card only" status.

\*ECE Paper Day is a day designed for you to stop by any time between 8:00AM and 7PM with your completed paperwork to pay your first tuition payment for the 2017-2018 school year. All of the paperwork is made available to you via download off our website at www.hephatha.net/school/, under the Early Childhood/ Admissions link.

I hereby certify that the information on this application is accurate and complete and I understand that submitting incorrect or incomplete information may result in my child's non-acceptance or dismissal from the Program.

Signed: Printed Name: Date:

DATE REGISTRATION RECEIVED AMOUNT CHECK# CASH CREDIT CARD